



Bylaws of the Republican Party of Fort Bend County

As Adopted by the County Executive Committee of
the Fort Bend County Republican Party

June 16, 2026

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Article 1 — Organization

1.1 – Name and Authority

The name of this organization shall be “The Fort Bend County Republican Party”, referred to in these Bylaws as the "Party". The Party has been organized pursuant to the Texas Election Code (TEC) and shall be governed by the County Executive Committee (CEC) of the Party in accordance with the TEC, the rules of the Republican Party of Texas (RPT), these Bylaws, and Robert’s Rules of Order Newly Revised.

1.2 – Mission

The mission of the Party shall be to perform the duties assigned to it in the TEC; to support, assist, and elect Republican candidates to public office; and to establish, develop, and implement programs to educate the residents of Fort Bend County on positions and values held by our national, state and local parties.

Article 2 — Governance

Section 2.1 — Executive Committee

The County Executive Committee (CEC) is the governing body of the Party and shall establish policy and direction consistent with, and exercise and fulfill those duties conferred upon it by the TEC, the rules of the RPT, and these Bylaws. The CEC shall be comprised of the County Chair and duly elected and appointed Precinct Chairmen (“Precinct Chairs”).

A member of the CEC who has failed to perform statutory duties provided in the TEC or failed to attend four (4) consecutive meetings without good cause as documented by the Secretary may trigger “abandonment of office” protocols outlined in TEC Section 171.029 or may be asked to submit a letter of resignation.

Section 2.2 — Meetings

Meetings of the CEC shall be held in accordance with the requirements of the TEC, the rules of the RPT, these Bylaws and in accordance with Standing Rules for Meetings adopted by the CEC. CEC members shall be required to sign in to document their attendance at each CEC meeting. If they are going to be absent, they are permitted to contact the Secretary to document the absence and the reason; otherwise, the absence is considered unexcused. For purposes of this section ‘good cause’ includes documented illness, employment conflict, family commitment or emergency, or as determined by the Secretary and subject to appeal to the CEC.

Section 2.2.1 — Organizational Meeting

In each even-numbered year, the first meeting of the CEC shall be an organizational meeting to be held no sooner than 20 days after the final primary (runoff) election (TEC 171.022(c)) and no later than forty-five (45) days from the date the County Chair and the Precinct Chairs take office (RPT Rule 8). The County Chair shall be responsible for calling the meeting, however, if the County Chair does not call the meeting, then one-fourth (1/4) of the Precinct Chairs may, by written demand, call an organizational meeting. The agenda of the organizational meeting shall include, but not be limited to, the swearing-in of the newly elected CEC members, the adoption of Bylaws, and the appointment of Officers and committee chairs. Fourteen (14) days' written notice mailed or emailed of the organizational meeting of the CEC shall be provided by the County Chair to the members of the CEC.

Section 2.2.2 — Regular and Special Meetings

There shall be a meeting of the CEC at least once per calendar quarter. Regular meetings shall be called by the County Chair with a minimum of seven (7) days' written notice, mailed or emailed, to each CEC member. Emergency or special meetings may be called by the County Chair with a minimum of three (3) days' written notice to each CEC member. All CEC meeting notices shall come from the County Chair or the Secretary and shall include the date, time, and place of the meeting, the agenda, and the specific items to be considered or voted on by the CEC. Special meetings of the CEC may also be called by at least ten members of the CEC with at least 3 days' notice. The CEC may call for a vote to meet in executive session during a regular or specially called meeting.

Section 2.2.3 — Quorum

A quorum for the transaction of business of the CEC shall be one fourth (1/4) of the total membership of the CEC, excluding vacancies, unless otherwise required by applicable law or these Bylaws. For actions governed by the TEC where a participation threshold is specified, the statutory requirement shall control. Where the TEC requires a meeting or action but does not specify a quorum or participation threshold, the quorum set forth above shall apply. For purposes of this section, references to statutory requirements include, but are not limited to, provisions governing the filling of vacancies under Chapter 171 of the TEC. No substantive business shall be conducted in the absence of a quorum. If a quorum is not present, the CEC may take only those actions permitted under parliamentary authority, including adjournment, recess, or measures to obtain a quorum.

Section 2.2.4 — Conduct of Business

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Party in all cases to which they are applicable and in which they are not inconsistent with applicable law or these Bylaws.

The CEC may adopt standing rules governing meeting procedures, including reasonable limits on debate and agenda management.

Section 2.3 — Vacancies

In the event of any Precinct Chair vacancy, in a manner prescribed by the County Chair, the Vacancy Committee shall recruit, review, recommend and submit for the approval of the CEC, prospective Precinct Chair applicants to serve as the Precinct Chair of the precinct in question. They must be registered voters who (1) reside in Fort Bend County and in the Precinct which contains a vacancy, and (2) have voted in the most recent Republican Party primary election or signed the oath of affiliation as a Republican. Written notification of the proposed actions to fill Precinct Chair vacancies shall be included in the notice for the meeting at which that action will be considered.

Article 3 — Officers

Committees and Officers act under authority delegated by the CEC and shall report regularly to the CEC.

Officers of the CEC shall be the (i) County Chair, (ii) First Vice Chairman, (iii) Second Vice Chairman, (iv) Secretary, (v) Treasurer, and (vi) Parliamentarian (“Officers”). All Officers must be CEC members.

The County Chair shall appoint Officers with the approval of the CEC at the organizational meeting.

In no case shall the office of any of the Officers be vacant more than sixty (60) days.

The term of office of the Officers shall be for the term of the CEC or at the pleasure of the Chair who appointed them.

In addition to the Officers, the County Chair may appoint a General Counsel, a Chaplain and a Sergeant-at-Arms, who are preferred but not required to be CEC members.

Section 3.1 — County Chairman

The County Chairman (“County Chair”) shall serve as the chief executive officer of the Party and shall implement and administer the policies adopted by the CEC. In addition, the County Chair shall raise funds for the Party. Authority not expressly reserved to the CEC or required by law may be exercised by the County Chair in furtherance of Party operations, subject to review by the CEC. The County Chair shall perform those duties required by statute and by these Bylaws and by the rules of the RPT.

The County Chair shall set the agenda for CEC meetings, act as the presiding officer at such meetings, act as the CEC's official representative and spokesman, and has the authority in his capacity as the duly elected Party Chair to issue statements consistent with the policies and positions adopted by the CEC, using official press release form and logo.

In addition, the County Chair appoints Officers and Committee chairpersons of all Standing Committees. The County Chair also appoints the General Counsel, the Sergeant-at-Arms, and the Chaplain. The County Chair shall appoint such additional Officers and Committee Chairmen as deemed necessary to assist in the execution of duties not specifically assigned to another officer. All Officer and Committee Chair appointments are made subject to the approval of the CEC. The County Chair shall be an ex officio member of all committees but may delegate this duty to a Vice-Chair.

The CEC retains authority to adopt or amend official Party policies and positions.

Subject to the requirements of TEC 171.025, if a vacancy occurs in the office of County Chair, the Secretary of the CEC shall call a meeting for the purpose of filling the vacancy within 30 days of the vacancy. If a CEC member files with the Secretary a written request for a meeting to fill a vacancy, the Secretary shall call the meeting to convene not later than the 20th day after the date the Secretary receives the request. If the CEC does not have a Secretary or if after receiving a written request as stated above, the Secretary fails to call the meeting, the state chair, on written request of a member of the CEC filed with the state chair, shall call the meeting to convene not later than the 20th day after the date the state chair receives the request. The authority calling the meeting shall notify each CEC member in advance of the meeting of its time, place and purpose. The authority calling the meeting shall designate a CEC member as temporary chair, who shall call the meeting to order and preside until the vacancy is filled.

Section 3.2 — County Vice Chairmen

The First Vice Chairman shall preside at all meetings of the CEC during the Chair's absence or during deliberations and voting on any matter in which the Chair yields the gavel.

The Second Vice Chairman shall preside at all meetings of the CEC during the Chair's absence or during deliberations and voting on any matter in which the Chair yields the gavel, in the absence of the First Vice Chairman.

The County Vice Chairmen shall assist the County Chair in the non-statutory duties of the Party including ex-officio committee participation and coordination.

If the Chair and Vice Chairs are absent, the CEC may elect a temporary presiding officer for that meeting.

Section 3.3 — Secretary

The Secretary shall carry out the usual duties of that office (e.g. record actions taken at previous CEC meeting(s), keep all meeting minutes including executed copies of all resolutions passed by the CEC, and other similar duties), keep an up-to-date roll of the CEC's membership (including updating the CEC membership information to Secretary of State's website), and ensure that each member receives timely notices of the meetings. A permanent file containing minutes of the CEC meetings which shall include copies of any resolutions that are passed, and records of CEC member attendance at meetings shall be maintained. Duly passed and executed resolutions shall

be made available by the secretary to any CEC member upon request within three business days of the CEC meeting during which the resolution was passed. In the event of a vacancy in the office of County Chair, the Secretary shall call a meeting of the CEC for the purpose of electing a new chairman as outlined in the TEC. The Secretary is authorized to receive applications for a place on the Primary Ballot, as provided in the TEC. The Secretary shall notify Officers, Committee Chairmen, and Precinct Chairs of the duties and responsibilities of office as outlined in these Bylaws.

Section 3.4 — Treasurer

The Treasurer shall be responsible for keeping systematic records and for complying with any applicable state and federal statutes with regard to the reporting of all contributions and expenditures. The Treasurer shall, at least quarterly, prepare and provide a report of financial condition of all Party accounts and bank statements for presentation to the CEC and will file such report for inclusion in the minutes of the CEC meeting. Such report shall be available to CEC members at the CEC meeting. All funds collected by any committee must be documented, and turned into the Treasurer, and all expenditures must be documented with a receipt.

Section 3.5 — Parliamentarian

The Parliamentarian shall advise the County Chair on procedural questions that arise during the course of CEC meetings and make recommendations regarding amendments to the Bylaws. The Parliamentarian shall serve as a member of the Bylaws and Resolutions committee both in the initial construction and in any amendments to the Bylaws. Parliamentary authority for the organization is Robert's Rules of Order Newly Revised current edition, the rules of the RPT, and the TEC, as of the date the rules are referenced for meeting or other purposes.

Section 3.6 — General Counsel

The General Counsel shall provide legal advice, upon request, to the County Chair and the CEC regarding their responsibilities and duties under the Bylaws, the rules of the RPT, the TEC, and any other applicable law or regulation. The General Counsel shall also be responsible for other matters formally assigned by the County Chair or the CEC. The General Counsel's client shall be the Party and not any individual member of the CEC.

The General Counsel is permitted to be present in an Executive Session of the CEC.

Section 3.7 — Sergeant-at-Arms

The Sergeant-at-Arms shall be responsible for maintaining proper order and decorum at the meetings of the CEC as directed by the County Chair. The Sergeant-at-Arms will assist in preparing the meetings, designating seating areas, and ensuring the audience complies with proper standards of conduct. Excessively disruptive CEC members and guests may be removed from a meeting by direction of the County Chair provided that such action of the County Chair shall not be arbitrary or capricious. If so moved, the County Chair shall be required to entertain a motion, discussion and vote to reinstate such CEC member or guest and a 2/3 vote of the body shall

overturn such action. The removal (and reinstatement if applicable) shall be documented in the minutes of the meeting. The removal of any member of the CEC is only valid during that specific meeting where the action was taken.

The Sergeant-at-Arms is permitted to be present in an Executive Session of the CEC.

Section 3.8 – Chaplain

The Chaplain shall be responsible for providing spiritual support, fostering unity, and promoting a respectful and principled environment within the Party. The Chaplain will typically open and close the meeting with an invocation or prayer (or arrange for another to do so) and may offer words of encouragement during times of challenge or transition. The Chaplain may help reinforce the party's commitment to ethical conduct, civility and shared values. The role is advisory rather than policymaking, intended to strengthen morale, encourage respectful discourse, and support the overall well-being and cohesion of the Party. The Chaplain shall conduct all the duties of the office in a manner consistent with Judeo-Christian principles of our founding fathers while respecting the religious backgrounds of all Party members.

The Chaplain is permitted to be present in an Executive Session of the CEC.

Article 4 — Committees

The County Chair shall create committees and appoint committee chairmen as is deemed necessary to assist in carrying out the mission of the Party with the approval of the CEC. The terms of office of the committee chairmen shall be concurrent with that of the CEC, except in the event of a vacancy in the office of County Chair, where then the committee chairmen shall serve only until election of the new County Chair. Terms of office of committee chairmen shall be at the pleasure of the County Chair who appointed them.

Committees are advisory bodies unless expressly granted authority by vote of the CEC or these Bylaws. Committees shall make recommendations to the County Chair, not independently establish policy, and report regularly to the CEC. This provision is not intended to prevent committees from carrying out their day-to-day activities.

The Party shall maintain standing committees (“Standing Committees”) consisting of (i) Finance, (ii) Communications, (iii) Engagement, (iv) Election Integrity, (v) Events, (vi) Precinct Chair Vacancy, (vii) Election Support, (viii) Precinct Chair Development, (ix) Political, (x) Coalitions (xi) Bylaws and Resolutions. An Ethics Committee may be seated on an ad-hoc basis.

All Standing Committee chairmen shall be members of the CEC unless otherwise approved by the County Chair and the CEC. Committee chairmen shall appoint committee members. In addition to CEC members, non-CEC persons may also serve on committees provided 1) they shall be Republican primary voters in Fort Bend County or shall have signed the oath of affiliation as a Republican and 2) their eligibility is validated by the committee chairman. A majority of committee members shall be CEC members, and only CEC members shall be empowered to vote on committee matters.

The chairman of each Standing Committee or other committee may submit a report to the CEC at each CEC meeting and, if submitting a report, shall provide a written copy to the Secretary for inclusion in the meeting minutes. Such committee reports may be submitted by e-mail to the CEC.

Notice of meetings of a committee shall be sent to all committee members as well as posted on the Party calendar. Committee meetings are open to all CEC members.

4.1 — Finance Committee

The Finance Committee shall be responsible for reviewing and overseeing the Party's finances and assisting the County Chair and Treasurer in developing a budget for the next fiscal year. The Treasurer shall serve as a member of the Finance Committee. The Finance Committee may recommend whether a financial review is to be conducted on all of the Party's financial accounts, which recommendation is subject to CEC approval. In the event such a review is conducted, the report shall be made available to the Finance Committee and to CEC members.

4.2 — Communications Committee

The Communications Committee shall develop and implement a communications program including, but not limited to, the Party newsletter and website. The Communications Committee shall be responsible for ensuring that all facets of the communications program shall be available on a uniform basis to all Republican elected officeholders, all candidates seeking the Republican Party's nomination for office in a primary election, run-off, or special election, as well as all members of the Party. The Communications Committee shall ensure that the Party website is kept current and up to date.

4.3 — Engagement Committee

The Engagement Committee will work to develop and implement programs and events designed to grow the Republican base, increase Republican voter turnout, and promote fellowship among current Republicans. This committee is tasked with identifying and engaging nontraditional Republican groups with the goal of building and improving Party relationships within these groups.

4.4 — Election Integrity Committee

The goal of the Election Integrity Committee is for elections held in Fort Bend County to be carried out in accordance with the Texas Constitution, the TEC, and other relevant laws to ensure that the outcomes are accurate, transparent, and secure.

4.5 — Events Committee

The Events Committee shall be responsible for events, provided that for the Lincoln Reagan Dinner, a separate committee may be appointed. The committee will schedule and plan all other major fundraising and party building events approved by the CEC, which may include the annual

Christmas party, GOTV rallies, Sunday Fundays, the GOP Picnic, the Fort Bend County Fair booth, and parade float. The Treasurer shall serve as an ad hoc member of the Events Committee.

4.6 — Vacancy Committee

As set forth in 2.3 hereof, the Vacancy Committee shall be responsible for recruiting, reviewing and recommending prospective Republicans to serve as Precinct Chairs in vacant precincts. This committee will seek approval of the CEC for approval of new members.

4.7 — Election Support Committee

This committee serves to assist the County Chair in meeting the TEC requirement of submitting a list of qualified Republican judges and clerks to the county commissioners court for approval. In addition, the committee recruits poll watchers and trains them to observe at elections. Poll watchers shall document failures to follow state law within the county and submit such documentation to the election integrity committee and to the appropriate authorities.

4.8 — Precinct Chair Development Committee

This committee is responsible for training new precinct chairs and updating the annual Precinct Chair Handbook. The handbook shall be posted in a secure location with access only to the Precinct Chairs. The committee will also organize and lead Precinct Chair trainings as required.

4.9 — Political Committee

The Political Committee will work to develop and implement strategies and tactics to elect Republican candidates. The committee will coordinate its activities with candidates, precinct chairs, and other volunteers. They will utilize high quality voter data, digital tools for get-out-the-vote activities, compelling messaging for voters and programs, and strategies designed to increase Republican voter turnout and grow the Republican base. This committee is tasked with supporting the grassroots organizational infrastructure of the Party, short term and long term strategic political goals, and strategic planning of election campaign activities. The committee will gather and make available updated precinct voter information data to each Precinct Chair during elections.

4.10 — Coalitions Committee

The Coalitions Committee will work to unify the various Republican and Conservative groups and clubs in Fort Bend County. Areas of focus shall include establishing a working relationship with a specified contact from each organization; clarifying and communicating our conservative Party message to each group, so we are all in synch as we separately work to grow the Party; and sharing best practices among the groups.

4.11 — Bylaws and Resolutions Committee

The Bylaws and Resolutions Committee is responsible for writing the Bylaws for each CEC term to be approved by the CEC. It is also responsible for originating or receiving from CEC members

or the County Chair recommended changes to these Bylaws. In addition, the committee is responsible for reviewing resolutions to be considered by the CEC. Resolutions may originate with CEC members or the county chair. CEC members are requested to submit resolutions to the committee 21 days or more prior to the EC meeting at which the resolution is to be introduced. The committee has the power to screen, amend, recommend, or reject resolutions that are submitted. CEC members are not precluded under this provision from proposing any resolution in a CEC meeting. The committee shall be comprised of a chairman who is a CEC member and four voting members of the CEC.

4.12 — Ethics Committee

The Ethics Committee may be empaneled on an ad-hoc basis. The chairman of the Ethics Committee shall be the General Counsel and members shall include the County Chair or one Vice Chairman, and one CEC member elected at the meeting creating the committee, provided that if the ethics issue at hand involves any of the named members, such member shall not serve on the committee and shall be replaced by another CEC member elected at the meeting creating the committee.

Article 5 — General Provisions

Section 5.1 — Fiscal Year

The fiscal year of the Party shall begin on July 1st of each year.

Section 5.2 — Authorized Expenditures and Contractual Obligations

The County Chair and the Treasurer shall have signature authority on bank accounts of the Party. The County Chair is authorized to execute contracts and commit the Party to financial obligations to a maximum of \$5,000. The County Chair has the authority to pay the CEC's expenses associated with continuation of business in the normal course in the time period extending from the organizational meeting until the budget is approved by the CEC. Once the budget is approved, any non-budgeted contractual commitment or expenditure in excess of \$5000 requires the advance approval of the CEC.

All checks written on accounts maintained by the Party shall be signed by the Treasurer or the County Chair. Checks in excess of \$50,000 shall be signed by both the County Chair and the Treasurer. Banking rules shall be implemented consistently with this rule.

The County Chair shall consult with the General Counsel prior to executing any contract in the name of the Party.

Section 5.3 — Inspection of Books and Records

The books and records of the Party shall be open to inspection or examination by any member of the CEC during normal business hours. A request to inspect the books and records of the Party shall be submitted in writing to the County Chair, specifying the particular books and records to

be inspected. The books and records identified in the request shall be made available within ten business days of the County Chair's receipt of the request.

Section 5.4 — Authority and Political Endorsements

The CEC shall be the final authority on all public issues and shall, by a simple majority vote of CEC present and voting, determine which candidates in **non-partisan** races, if any, are to be endorsed by the Party. **Except as otherwise permitted herein, no individual member of the CEC, an officer of the Party, or a member of a Standing Committee may act, by verbal or written communication, to express a position on a public issue or endorse or oppose a candidate for elective or appointive office in a communication to the public using the Party's name, letterhead, logo, funds, or other resources without explicit authorization by a majority vote of the CEC at a meeting called for that purpose.** Nothing herein prohibits a CEC member from endorsing or opposing a candidate on behalf of themselves personally.

A member of the CEC, an officer of the Party, or a member of a Standing Committee may indicate his or her position with the Party in a letter to the editor, personal endorsement of a candidate, or other communication to the public on a public issue or election contest, provided that such communication clearly states that the communication does not represent the position of the Party.

Unless authorized by the CEC at a meeting called for that purpose, the Party shall not endorse or oppose any candidate in a contested Republican Party primary election, runoff election, special election or non-partisan election.

Section 5.5 — Political Advertisements

No political advertisement or endorsement from any unaffiliated political action committee with a name associated with or similar to the name, image, or identity of the Republican Party may be accepted for inclusion in any publication or website authorized by the Party or using the Party's name, letterhead, logo, funds, or other resource. Any political advertisement paid for with Party funds, including the Party logo, must include the County Chair's name and email. The County Chair and Communications Committee Chairman must approve all materials prior to publication.

To be acceptable for publication, advertisements must be fully paid for in advance, must comply with all applicable statutory and regulatory requirements, and must be consistent with the state Republican party platform or legislative priorities. Acceptance of paid advertisements for any candidate should not be construed as a preference for one candidate by the Party.

Except as permitted in 5.4 above, neither the County Chair nor the Party may endorse candidates in contested primary elections, runoffs, special elections or non-partisan elections.

Section 5.6 — The Senate District Caucus Meetings

Consistent with Sec. 171.054 of the TEC, the County Chair shall request that a meeting be called by the RPT State Chairman for the purpose of electing a Senate District Chair from each Senate District within Fort Bend County. The date of the meeting shall coincide with the date of the first

regularly scheduled CEC meeting following the organizational meeting. Precinct Chairs within a given Senate District shall caucus and elect from among themselves a Senate District Chair. The Senate District Chair is the state liaison from the CEC and shall organize and chair the biennial Senate District Convention to elect delegates to the State and National Convention.

Article 6 — Amendment of Bylaws

These Bylaws shall be initially approved by the affirmative vote of a majority of the members of the CEC at its organizational meeting. Amendments to the Bylaws shall be put forward from time-to-time by the Bylaws Committee.

These Bylaws may be amended at any following meeting of the County Executive Committee, duly called and constituted, by two thirds (2/3) vote of those members present and voting, provided that the amendment has been proposed in writing at the previous regular meeting, or notice of proposed amendment is included in the call to the meeting at which it will be presented. The notice must include the full text of the proposed amendment.

Article 7 — Severability

In the event that any provision of these Bylaws is held by a court of competent jurisdiction to violate or to be inconsistent with a provision of the TEC or the rules of the RPT, the particular provision of these Bylaws shall be deemed to be without force or effect and the remaining provisions of these Bylaws shall not be affected thereby.